



SPECIAL ANNUAL GENERAL MEETING*
17 SEPTEMBER 2020

*Zoom conference call. Host Michel Ladouceur.

Participants:

Peter Boudreau – President	Nick Barr
Jolena Rafuse – Treasurer	Dianne Green
Rhonda Duhme – Vice President (acting)	Monica Lent
Les Macey – Secretary	Walli Rainey
Michel Ladouceur - Junior Director	Stewart Slauenwhite
Paul Landry – Communications Director	Jennifer Strang
Martin Duhme – Director	Mike Strang
Dave Power - Director	
Lynne Strang – Director	

The meeting was called to order by President Peter Boudreau at 7:01 PM. He then reviewed the meeting procedures using the Zoom format and introduced the Board of Directors members.

President Boudreau described that the purpose of this Meeting was to present the proposed 2020-21 Lakeshore Curling Club budget.

Treasurer Rafuse requested that a copy of the proposed budget be posted to the Zoom screen, and this was done by Host, Michel Ladouceur. (ATTACHED)

Proposed Budget Presentation:

Treasurer, Jolena Rafuse, described the makeup and structure of the proposed budget. In particular:

- Certain items have been either broken out or combined for purposes of this AGM consideration, compared to previous budget presentations.
 - o Staff (Ice Technician and General Manager) Expenses and salaries have been combined into one item.

- Revenues associated with Covid subsidy programmes, both guaranteed and applied for are itemized. CEWS and CEBA programmes have already provided financial subsidies.
- Budgeting is based on an adult membership of 182 (Later corrected to 282 – see Questions for discussion – Mike Strang.) Junior membership was estimated to be 75% of the 2019 – 20 registration.
- Covid Expense Item (\$5000) pertains mainly to cleaning and sanitizing supplies needed beyond those normally provided and used by the Sackville Sports Stadium. Jolena felt this amount would likely be more than will be required.

Motion:

The Treasurer, Jolena Rafuse, proposed a motion to approve the budget as presented.
Seconded by Paul Landry.

Questions for Discussion:

Michel Ladouceur – Thanked Jolena for her work on producing the proposed budget.
Asked about some increased Income items, compared to earlier proposed budgets.

Treasurer explained that the increased figure for ice rental was a rounding up. Adult member projection increase was because she now has a better estimate of membership, and used that number rather than the figure of 75% of 2019 – 20 adult membership, used previously. Advertising and sponsorship increase was also based on more recent information which allows her to keep the estimate the same as last season's. In addition, she was able to reduce cleaning costs by \$1000 because some of these expenses will be included in the Covid expense Item. Amortization is now included in the Operations expense Item.

Mike Strang – asked if consideration had been given to ways to defray Covid expenses. For example, member contributions.

Treasurer felt this was a good suggestion and added the idea that donations and sponsorships could also be employed.

Mike asked if consideration had been given in the budget to make provisions for major facility maintenance projects.

Treasurer responded that it was set aside for this budget, as we are unsure how long into this season we would operate.

Mike asked about there being no change in the Advertising and Sponsorship income Item.

Treasurer replied that the manager, Peter Anderson, had been working on this and it seems that, as a result, this amount could be the same as last years. Support of beer sponsors is the same as last season.

Treasurer corrected her figure for Adult member registration, previously given as 182, to 282.

Mike asked about the status of government Covid subsidies.

Treasurer explained that the CEWS Wage Subsidy is paid out after the salary cost has been incurred. Application has been approved and paid up until now and this proposed budget projects until November. The Culture Heritage Item must be applied for every 2 months, and so 3 applications will be made for this season.

Jennifer Strang: Asked about the payroll figures.

Treasurer explained that the payroll Item is a combination of payroll expenses and salaries for the general manager and ice technician positions and include increased expenses for this season.

Bar costs are now included in the net revenue figure for the Bar. This includes an increase in pay.

No further questions.

Vote: For approval of the Proposed Budget as presented:

Result: 15 of 15 eligible to vote were recorded.

Approved 15

Not approved 0

Abstain 0

The President thanked those who had attended.

He noted that Rhonda Duhme had stepped in as acting Vice President, replacing Nathan Toner, who had submitted his resignation. Peter went on to review Nathans accomplishments and efforts during his time as Vice President.

He also noted that Les Macey had accepted the position of Secretary.

Adjournment: Stewart Slauenwhite moved that the meeting be adjourned. The meeting was adjourned at 7:28 PM.

Respectfully submitted

Les Macey – Secretary
Lakeshore Curling Club

